

Nether Providence Township Board of Commissioners Reorganization Meeting Minutes

Date: January 5, 2026 | **Time:** 7:30 PM

Call to Order & Pledge of Allegiance

- The meeting was called to order by Commissioner Max Cooper.
- The Pledge of Allegiance was recited by all attendees.

Roll Call

- **Present Commissioners:** Max Cooper, Shaina Barnes, Michael Keller, Elizabeth Henry, Kaitlin McKenzie, Robert O'Connor.

Public Comment

- No public comments were received.

Installation & Swearing-In Ceremonies

- **Second Ward Commissioner:** Michael Keller was sworn into office by Judge Gallard.
- **Third Ward Commissioner:** Elizabeth Henry was sworn into office by Judge Gallard.
- **Fourth Ward Commissioner:** Kaitlin McKenzie was sworn into office by Judge Gallard.
- **Sixth Ward Commissioner:** Robert O'Connor was sworn into office by Magisterial District Judge Chad F. Kenney.
- **Tax Collector:** Kris Laubscher was sworn into office as Township Tax Collector by Judge Gallard.

Motions & Board Business

1. Board Acceptance of Resignation (Resolution 2026-01)

Accept the resignation of Candace Carbone as 7th Ward Commissioner, effective December 31, 2025.

2. Election of Board Officers

- **President:**
 - **Motion:** Reappoint Kaitlin McKenzie as Board President.
 - **Move / Second:** Commissioner Max Cooper / Seconded
 - **Vote:** Carried 6–0.
- **Vice President:**
 - **Motion:** Appoint Max Cooper as Board Vice President.
 - **Move / Second:** President Kaitlin McKenzie / Seconded
 - **Vote:** Carried 6–0.
- **Appointment of 7th Ward Commissioner**

- **Motion:** Appoint Alex Hillemeier as 7th Ward Commissioner.
- **Move / Second:** President Kaitlin McKenzie / Seconded
- **Vote:** Carried 6–0.
- *Note:* Alex Hillemeier was subsequently sworn in by Judge Gallard.

3. Professional & Staff Appointments

- **Motion:** Reappoint township officials, solicitors, engineers, and staff as follows:
 - **Township Solicitor:** Robert Scott
 - **Alternate Township Solicitor:** Rudolph Clark
 - **Special Counsel (Labor & Personnel):** Montgomery McCracken Walker & Rhoads
 - **Township Engineer:** Catania Engineering
 - **Alternate Township Engineer:** T&M Engineer
 - **Building Code Official:** Linn Architects
 - **Zoning Officer:** Maureen Feyas
 - **Code Enforcement Officer:** Richard Haywood
 - **Township Manager:** Maureen Feyas
 - **Vacancy Board Chair:** Maureen Riley
 - **Fire Marshal:** Dave Karlunas
 - **Emergency Management Coordinator:** Patrick O'Rourke
- **Move / Second:** President Kaitlin McKenzie / Seconded
- **Vote:** Carried 7–0.

4. Committee Assignments

- **Motion:** Approve the following Commissioner committee assignments:
 - **Government Relations:** Michael Keller
 - **Building & Zoning:** Alex Hillemeier
 - **Finance & Administration:** Kaitlin McKenzie
 - **Community Health & Environment:** Shaina Barnes
 - **Public Safety:** Max Cooper
 - **Infrastructure & Public Works:** Robert O'Connor
 - **Parks & Open Space:** Elizabeth Henry
- **Move / Second:** President Kaitlin McKenzie / Seconded
- **Vote:** Carried 7–0.
- **Announcements:** Vacancies were announced on the Historical Commission, alongside an upcoming term expiration for the Environmental Advisory Council (EAC) in 2027. Interested residents were encouraged to apply.

5. Appointment to Zoning Hearing Board (Resolution 2026-02)

- **Motion:** Adopt Resolution 2026-02 appointing Matthew Garson to the Zoning Hearing Board.
- **Move / Second:** President Kaitlin McKenzie / Seconded
- **Vote:** Carried 6–0.

Adjournment

- The Board canceled its meeting originally projected for January 8, 2026.
- The meeting was adjourned until the next regular public meeting on **January 22, 2026**.