

(226) **BOARD OF COMMISSIONERS of NETHER PROVIDENCE TOWNSHIP**  
**MEETING of July 13, 2017**

A legislative meeting of the Board of Commissioners of Nether Providence Township, duly advertised and posted in accordance with law, was called to order at 7:30 PM on Thursday, July 13, 2017 in the Board of Commissioners' Meeting Room, Township Municipal Building, 214 Sykes Lane, Wallingford, PA 19086.

**ROLL CALL**

PRESENT: Commissioner Much  
Commissioner Dougherty  
Commissioner Sullivan  
Commissioner Knapp  
Commissioner Kenworthy  
Commissioner Baker

Gary Cummings	Township Manager
Dave Grady	Assistant Township Manager
Mike Maddren	Township Solicitor
Lisa Swan	Finance Director
David Splain	Chief of Police
Charles Catania	Township Engineer

ARRIVING LATE: Commissioner O'Connor

**PUBLIC**

Approximately 8 people in attendance.

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

Mr. Much asked for a moment of silence for the passing of our employee Marianne Leamy's mother and longtime resident Louis Pulos. Mr. Much then led the Pledge of Allegiance which was recited by all.

**PUBLIC COMMENTS**

1. Tyler Bozzuto of 213 Ridley Drive said he is a member of the Horticultural Program at Longwood Gardens and was interested in volunteering on the Township Shade Tree Committee. Mr. Baker said he knows him and he is a hard worker. Mr. Much asked if he had any initiatives in mind. Mr. Bozzuto said he would like to plant street trees and protect existing trees. Mr. Much moved to appoint Mr. Bozzuto as an Ad Hoc member of the Shade Tree Commission. Mr. Baker seconded the motion which passed by a vote of 6-0.
2. Kevin Shea of 4 Church Rd, (previously of 20 Brookside), stated his concerns about he and his family crossing Brookhaven Road to get to Wallingford Presbyterian Church. He noted the cars speed and crossing there is dangerous. He asked the Board to consider a crosswalk or flashing signal.
3. Gary Silver, Chairperson of the Parks Committee, stated he wanted to bring the Board up to date noting Furness Park clean-ups take place monthly, they are clearing trails there, and there is a major clean-up event on September 9<sup>th</sup>. He noted they are investigating installing three bridges in Furness Park and the estimated cost is about \$5,000. He said they are reviewing signage in all parks for consistency. Bullens Park will be first sign installed and then they will design signs for the other parks. The committee is also looking at signs for the Township Building. He noted they are addressing

(227)

concerns with Hepford Park and they have future plans for Gouley Park and Houston Park. He invited the public to the Park Committee meetings. Mr. Much thanked Mr. Silver for his efforts and he said our residents have great skills. Mr. Kenworthy noted there is a concern with the pedestrian crossing on Turner Road at Furness Park.

### **APPROVAL OF MINUTES**

#### **Legislative Meeting of June 8, 2017**

Mr. Much moved for approval of the minutes of the June 8, 2017 legislative meeting. Mr. Sullivan seconded the motion which passed by a vote of 4-0-2. Mr. Baker and Mr. Kenworthy abstained as they were not present.

### **SOLICITORS REPORT**

Mr. Maddren noted items were discussed during the executive session.

### **ENGINEERS REPORT**

Mr. Catania submitted his report noting the road resurfacing bids were received and will be discussed later.

### **MANAGERS REPORT**

Mr. Cummings noted the township has a lot of mosquito control information that is available to the public. He stated the CRC has offered to assist the township with any work needed in the parks and they would also assist in restarting the Environmental Advisory Committee (EAC). Mr. Cummings said the township is holding a Red Cross Blood Drive on Tuesday August 8<sup>th</sup> from 2PM to 7PM and sign-ups can be done on line at RedCrossBlood.org. and noting all of the paperwork can be filled out on line at RedCrossBlood.org/rapidpass. Mr. Cummings informed the residents that the township is purchasing the ground at the end of Dennis Lane which is a right-of-way. He also noted there will be an e-waste collection event on October 14<sup>th</sup> sponsored by the Township along with Media Borough and it includes shredding of documents. Mr. Cummings stated Ms. Swan applied and received a \$500 Grant from her personal account with Constellation Energy to be used for the Township's Summer Recreation Program. Mr. Cummings also noted he received an email from Allie Thompson concerning a website she put together that focuses on helping students that are applying for student loans. The website is <https://studentloans.net/private-student-loans/>

### **FINANCE AND ADMINISTRATIVE COMMITTEE REPORT**

**Auditors Report on 2016 Financial Audit** – Mr. Kenworthy introduced Jennifer McHugh from Bee Bergvall & Co. but first referred Board members to information showing the declining year end fund balance over the last five years noting and that it needs to be addressed now and in the 2018 budget. He noted that the general fund balance should be approximately between 10% to 12% of the budget or around \$1 million and that the current balance at the end of 2016 it was \$155,000. He asked Ms. McHugh to comment on the audit. Ms. McHugh referred to a handout and noted the audit went orderly and gave some suggestions. She shared the revenue and expenditure charts for both government and proprietary funds and asked for questions.

Mr. O'Connor arrived at this time (8:07PM).

Mr. Baker asked about the fund balance decline and Ms. McHugh said basically it was due to the Township's capital projects. Mr. Kenworthy gave some reasons for the reduction in the fund balance and the Board can further discuss in August.

**Motion to approve Warrant List** – Mr. Kenworthy went through the warrant list, noted the quarterly payments being paid and asked for questions. Mr. Sullivan asked about the FitBits and reimbursement. It was noted they are reimbursed by DVHIT. Mr. Kenworthy moved to approve the warrant list. Mr. Dougherty seconded the motion which passed by a vote of 7-0.

**EIT** – Mr. Kenworthy noted a proposal for \$17,000 for an in depth study on an EIT for the township and he feels we can get the same information for free. He suggested we table this until August. Mr. Dougherty noted a letter from Mr. Leo Hackett which offers a lot of information as well.

**Resolution No. 2017-8 for transfer of funds for Summer Recreation program** – It was noted that the board needs to transfer funds from Commissioner Salaries to Summer Recreation Program as Mr. Baker wishes to forego his 3<sup>rd</sup> quarter salary. Mr. Kenworthy made the motion to approve the resolution. Mr. Knapp seconded the motion. Mr. Much asked if it was sufficient to cover excess costs and said he would help if needed. The motion passed by a vote of 6-0-1 with Mr. Baker abstaining.

**Malibu and Ford F-750 sold on GovDeals** - Mr. Kenworthy noted the sale of both vehicles above our minimum asking price and moved to accept the bids. Mr. Dougherty seconded the motion which passed by a vote of 7-0.

### **COMMUNITY ENHANCEMENT COMMITTEE REPORT**

**Summer Recreation Program (counselors)** – Mr. Baker noted the Summer Recreation Program is going well and thanked Mr. Grady and Ms. Feyas for their hard work.

**Family Fun Day on September 16** – Mr. Baker noted that Family Fun Day will be held on Saturday, September 16<sup>th</sup>.

Mr. Baker left the meeting at this point (8:25 PM).

### **FIRE AND ADMINISTRATION COMMITTEE REPORT**

**IT Server (GO2 proposal)** – Mr. Dougherty noted the issues with the township's server and introduced the gentlemen from GO2. Ethan Millrood and Travis Ehst came forward to answer questions. He noted they are to add a server and segregate the Police and Administrative servers as has been done with other townships. Mr. Much asked if it will be faster and they said much faster. Mr. Millrood said they'd like to get the emails to the cloud and create a firewall. He noted there were challenges to the existing server and it may be on its way out. Mr. Much asked about when the server may go obsolete. Mr. Ehst mentioned moving the licensing to the cloud (Office 365) and that the expectancy is four to six years with a three year warranty. There were questions about licenses and it was noted that one license is needed per user. Mr. Maddren noted materials are part and parcel to the professional services being provided by GO2. After questions on cost, Mr. Dougherty moved to approve the equipment, licenses and services of GO2 as provided in the quoted amount of \$30,670.02. Mr. O'Connor seconded the motion which passed by a vote of 6-0.

**Resolution No 2017-9 (authorized signers of grant contracts)** – Mr. Dougherty read the resolution and moved to approve. Mr. Knapp seconded the motion which passed by a vote of 6-0.

### **PUBLIC SAFETY COMMITTEE REPORT**

Mr. Much gave the Police report.

**Traffic Calming (Meadow Lane speed humps)** – Mr. Much asked for timing and Mr. Catania noted that the contractor is six weeks out but he believes the project can be completed in one day.

**Pedestrian safety (E. Brookhaven/Turner Roads)** – Mr. Much noted these are state roads and he believed PENNDOT does not want pedestrians walking on these roads and areas. Mr. Catania said a pedestrian and safety study would have to be done. It was noted PENNDOT could do a safety study but it will not do a pedestrian study. Chief Splain said he would have Traffic Safety Officer Kevin Smith do a traffic study. Mr. Kenworthy noted there are 26 SEPTA spots at Wallingford Presbyterian Church and one direction is downhill and the other is around a curve. He noted there is also a nursery school at Wallingford Presbyterian Church. Mr. Cummings will make any requests to PENNDOT.

Mr. Much thanked Mr. Baker for all of the work he has done for the Summer Recreation Program and thanked him for donating his salary to the program.

### **BUILDING AND ZONING COMMITTEE REPORT**

**New Flood Plain maps from FEMA** – Mr. Knapp noted the Township's new flood plain maps have been received from FEMA.

**Peck Lot Line Revision (donating land to Furness Park)** – Mr. Knapp noted this is before the County Planning Commission and will be addressed at the August meeting. It was also noted the Township Planning

(229)

Commission will review the plan at their August 7<sup>th</sup> meeting.

### **PUBLIC WORKS COMMITTEE REPORT**

**Bid for Phase I Road Resurfacing** – After discussion, Mr. O’Connor moved to rescind the previous road resurfacing and Bullens Park bid award. Mr. Sullivan seconded the motion which passed by a vote of 6-0. Mr. O’Connor then moved to accept road resurfacing Phase 1 bid and the Bullens Park bid from Joseph Sucher and Sons in the amount of \$120,975.00 and \$14,875.00 respectively. Mr. Sullivan seconded the motion which passed by a vote of 6-0. Mr. Sullivan asked if it was permitted to accept the bid since there was only one bidder and Mr. Maddren said yes.

**Copples Lane paving offer from Aqua** – Mr. Catania said he suggests accepting the Aqua contribution of \$43,500 based on their costs. The Board agreed to take the contribution.

**Dennis Lane paving contribution to Aqua** – The Board discussed how much to pay Aqua and agreed to offer \$6,481.40 as recommended by Mr. Catania.

**Recycling contract bids to be received August 1 (pre-bid meeting July 18)** – Mr. O’Connor noted bids are due August 1<sup>st</sup> and the pre-bid meeting will be held July 18<sup>th</sup>. Mr. O’Connor then gave the Public Works report.

### **INFRASTRUCTURE COMMITTEE REPORT**

**Transportation Alternative Set-aside funding opportunity (July 10 to September 22)** – Mr. Sullivan noted a funding opportunity but we have a lot in the works already.

**PA Small Water and Sewer grant bids** – Mr. Catania noted bids are to be received in September.

**CMAQ sidewalk (E. Possum Hollow Road from Wallingford Station to Providence Road)** – Mr. Sullivan stated the E. Possum Hollow sidewalk project is in the design phase and will be constructed in 2020.

**Multi-modal sidewalk (E. Rose Valley Road from Osborne Lane to Providence Road)** – Mr. Sullivan noted the E. Rose Valley Road walkway extension is to have an RFP sent out for the design phase and will be discussed at the August 3<sup>rd</sup> meeting.

**Copples Lane sidewalk (construction has begun)** – Mr. Sullivan noted construction has started and after discussion, the Board also agreed to stay with the aluminum hard railings in the original design.

**Buckeye Pipeline temporary work space agreement (Houston Park property)** – Mr. Sullivan noted the temporary work space agreement and the location map submitted by Buckeye Partners. Mr. Sullivan moved to approve the agreement subject to Mr. Maddren’s review and approval. Mr. Dougherty seconded the motion. Mr. Kenworthy questioned the access across private property and Route 320 and it was noted that is Buckey’s concern. The motion passed by a vote of 6-0.

**LED Streetlight project** – Mr. Sullivan summarized the project and the financing noting the 7 year note has negative cash flow and recommended the 10 year note. Mr. Dougherty said he also favors the 10 year proposal. Mr. Kenworthy noted the bids received are COSTAR bids. After further discussion on the Stouch Lighting vs. Bloom LED Lighting quotes and references, Mr. Sullivan moved to award Stouch Lighting the contract to convert our street lights to LED at a price of \$99,897.22. Mr. Much seconded the motion which passed by a vote of 6-0.

**ADJOURNMENT** – Mr. Much noted the next meeting will be held on August 3<sup>rd</sup>. There being no further business the meeting was adjourned.