

**BOARD OF COMMISSIONERS of NETHER PROVIDENCE TOWNSHIP
MEETING of April 26, 2018**

A public meeting of the Board of Commissioners of Nether Providence Township, duly advertised and posted in accordance with law, was called to order at 7:30 PM on Thursday, April 26, 2018 in the Board of Commissioners' Meeting Room, Township Municipal Building, 214 Sykes Lane, Wallingford, PA 19086.

ROLL CALL

PRESENT: Commissioner Sullivan
Commissioner Knapp
Commissioner Dougherty
Commissioner McKenzie-Fiumara
Commissioner Garson
Commissioner Baker

Gary Cummings	Township Manager
Dave Grady	Assistant Township Manager
Robert Scott	Township Solicitor
Lisa Swan	Finance Director
David Splain	Chief of Police
Charles Catania	Township Engineer

NOT PRESENT: Commissioner O'Connor

PUBLIC

Approximately 7 people in attendance.

ROLL CALL AND PLEDGE OF ALLEGIANCE

Mr. Sullivan noted an executive session was held prior to the meeting and then led the audience in the Pledge of Allegiance.

PUBLIC COMMENTS

Barbara Ormsby of Brookhaven Borough stated she was in attendance regarding the condition of the property at the corner of Waterville and Brookhaven Road and the earthmoving. Mr. Sullivan stated we have contacted DEP and have cited him. She asked for a schedule as to when we would address the debris. Mr. Cummings stated we will inspect the property.

Terrea Stubbs of 706 Forrest Ave stated she is the founder of the South Media Development Project and has information on meetings and events. She noted she started the food pantry and also reserved Sapovits Park last year for a community Easter Egg Hunt which was attended by over 100 children. Ms. Stubbs said the South Media Easter Egg event was held on March 31st this year and was a huge success and noted donors. She noted the township contributes to Family Fun Day and she asked the Board to donate funds for next year's event by putting it in next year's budget. Mr. Dougherty thanked her and asked her what she is looking for the township to donate. She said about \$300 noting the need for a tent and port-o-potty. Ms. McKenzie-Fiumara said she was at the event and it was well done. The Board felt we may be able to provide equipment or other supplies. Mr. Knapp stated he felt we could supply items to these events.

Rosemary Mulcahy of 916 Surrey Road asked if there was any update on notification to the Borough of Media on deed restrictions on the corner property. Mr. Sullivan said he has not received a response. She also asked if a letter was sent to the borough on the new zoning. Mr. Sullivan said he reviewed their property zoning ordinance and said he did not see a concern and we have not sent a letter.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mr. Sullivan noted Ms. Samantha Snyder was interested in the Shade Tree Committee but was unable to attend tonight.

APPROVAL OF MINUTES

Legislative Meeting of March 22, 2018

Mr. Sullivan noted revisions and moved for approval of the minutes of the March 22, 2018 legislative meeting. Ms. McKenzie-Fiumara seconded the motion which passed by a vote of 5-0-1 with Mr. Dougherty abstaining as he was not present.

Work Session Meeting of April 12, 2018

Mr. Sullivan moved for approval of the minutes of the April 12, 2018 work session meeting. Mr. Dougherty seconded the motion which passed by a vote of 5-0-1 with Mr. Garson abstaining as he arrived later in the meeting.

SOLICITORS REPORT

Mr. Scott noted the tax assessment appeal filed by HCRA Properties on 115 S. Providence Road. He stated we usually follow the WSSD's lead and he recommended the township has agreed to the settlement. Mr. Sullivan moved to sign off on the settlement. Ms. McKenzie-Fiumara seconded the motion which passed by a vote of 6-0.

ENGINEERING REPORT

Mr. Catania stated the Parkridge storm sewer outfall project is underway and Abel Reconstruction has started working on the sewer relining project noting it will take about two weeks to complete.

MANAGER REPORT

Mr. Cummings reported the two pension plan audits were completed with no findings or written observations. He noted the Furness Library May Fair would take place on May 12th and their book fair and sale would run from May 12 to 15 ending with a bag of books costing about \$2.00. Mr. Cummings stated four scouts earned their Eagle badges on April 29th and the Leiper House will start their Open House visits on weekends in May. He noted Senator Killion's Kids Fun Fair will take place on May 5th and the Community Arts Center is having a Kids Initiative with events for children to include installing and painting benches. Mr. Cummings stated the County will hold HHW collection events on May 5th at the EMS Center in Sharon Hill and at Rose Tree park on June 9. Mr. Cummings noted a Watershed Protection grant application is due May 31st noting that the projects should cover the MS4 sediment reduction requirement. Mr. Sullivan noted the proclamation from the County to declare May 7th through May 13th as Children's Mental Health Awareness Week. Mr. Sullivan read and moved to approve the proclamation. Mr. Baker seconded the motion which passed by a vote of 6-0.

BUILDING AND ZONING COMMITTEE REPORT (Mike Dougherty)

Zoning change request by 116 E & 120 E. Baltimore Pike – Mr. Dougherty noted a meeting is to be held on May 3rd between the residents and the applicant's attorney.

Oak Valley Estates development escrow request – Mr. Cummings explained the request is to allow construction of one home on existing infrastructure with escrowing just for that lot. He noted the requirement for the developer to connect to the capped Winding Lane sanitary sewer. After discussion, Mr. Dougherty moved to allow one lot to be constructed with funds being escrowed for that one lot and to cover the sewer extension to connect to Winding Lane. Mr. Sullivan moved to approve the allowance. Mr. Garson seconded the motion. Mr. Jon Sutton, the developer, was in the audience and agreed to the arrangement. The motion passed by a vote of 6-0.

COMMUNITY ENHANCEMENT COMMITTEE REPORT (Larry Baker)

Summer Recreation Program – Mr. Baker noted the program runs from June 25 through July 26 and 136 children have been registered so far.

FINANCE AND ADMINISTRATIVE COMMITTEE REPORT (Kate McKenzie-Fiumara)

Motion to sign DelVal Continuing Disclosure Agreement – Ms. McKenzie-Fiumara noted this is a standard agreement on debt and moved to approve. Mr. Sullivan seconded the motion which passed by a vote of 6-0.

Motion to approve warrant list – Ms. McKenzie-Fiumara noted no unusual expenses and the generator fuel expenses was for Swarthmore and is reimbursable. She stated there were a lot of tax refunds being issued due to duplicate payments and asked residents to check with their mortgage holder to see if they paid the taxes. Ms. McKenzie-Fiumara noted the funded organizations received their 2nd quarter donations and board members voiced their opinions on hydrants charges as well as the SPCA bill for one cat. Ms. McKenzie-Fiumara moved to approve the warrant list. Mr. Sullivan seconded the motion which passed by vote of 6-0.

First Quarter Financial Update – Ms. McKenzie-Fiumara noted she reviewed the finances with Mr. Cummings and Mr. Grady. She pointed out taxes are coming in and spoke on cable franchise fees. She also noted grants for Summit School from DCED, the Moore Road sidewalk project, and the Parkridge Drive outfall. There was a question on what happens to the funds for Moore Road project if it is done in 2019. Mr. Grady said it would just be re-budgeted next year and is a wash this year. There were questions about legal fees and engineering fees and how they were categorized. It was also noted that Summit School utilities are reimbursable. Ms. McKenzie-Fiumara pointed out police comp time payouts occur at the year's end and overtime is a little high. Chief Splain said some of the overtime is reimbursable and he feels he will be able to keep within the budget. Ms. McKenzie-Fiumara noted the budget includes a \$200,000 transfer to the fund balance noting the year end decline from 2012 and it is recommended we carry about a 10 % of total budget fund balance. Mr. Sullivan noted the Chief's request to use Homeland Security and Drug funds in the amount of about \$116,000.

INFRASTRUCTURE COMMITTEE REPORT (Matt Sullivan)

Resurfacing bids – Mr. Sullivan noted the township will be receiving bids on May 8th.

Aqua main replacement project – Mr. Sullivan noted Aqua's request to replace mains in the Springhaven Country Club section of the Township and Mr. Dougherty noted some roads may have been recently resurfaced.

PARKS AND OPEN SPACE REPORT (Matt Garson)

Summit School Committee – Mr. Garson noted the April 10th Summit Committee meeting minutes are on the website, and that Mr. Dixon gave a very extensive tour of the building on Tuesday. He also noted Mr. Grady supplied information from Upper Chichester on the operation of their Community Center. Mr. Garson stated the committee has been broken into four subgroups to look at demolition, keeping parts of the building and renovating, just keeping the property for passive open space and recreation, or to construct a new facility there. Mr. Sullivan noted the minutes of the recent meeting need to be approved prior to placement on the website.

Tree vitalize grant – Mr. Garson noted the Shade Tree Commission (STC) wanted the Board to authorize submission of a Letter of Intent for treatment against the Emerald Ash Borer at a cost of \$400 per tree. It was noted the Township has limited funds but it was suggested the STC could do fundraising. Mr. Knapp noted once the trees die they will fall and cause damage. It was noted the letter of intent is needed by May 1st. Mr. Sullivan said maybe the Shade tree Commission could apply for a pool of funds and home owners could use those funds to treat their own trees at their expense. Mr. Sullivan authorized the Shade tree Commission to submit the Letter of Intent seeking funding for treatment of trees against the Emerald Ash Borer on private property with the match to be paid by the property owner. The Board agreed to allow the Committee to submit a letter of intent for this.

Placement of advertising banners at Township ball fields - Mr. Dougherty noted LYFT banners have been placed at Bullens Field and the Field of Dreams. He noted NPAA gets funds from the vendors advertising, but the township should have some type of control. Mr. Cummings stated he will check NPAA agreements to see if there are any restrictions.

PUBLIC SAFETY COMMITTEE REPORT (Micah Knapp)

Delco Alert System – Mr. Knapp noted we had a meeting with the Department of Emergency Management from the County and we are waiting to hear back from them. Mr. Knapp then read the monthly police report.

PUBLIC WORKS COMMITTEE REPORT (Mr. Knapp in absence of Robert O'Connor)

Mr. Knapp noted there was nothing new to report.

ADJOURNMENT – Mr. Sullivan stated the next meeting is a work session meeting on May 10th. There being no further business the meeting was adjourned.